

**LANDER COUNTY HOSPITAL DISTRICT BOARD OF TRUSTEES
REGULAR SESSION
JOHN PETERS HEALTH SERVICES CENTER
BOARD ROOM
555 W HUMBOLDT STREET
BATTLE MOUNTAIN, NV
October 4, 2023**

BOARD PRESENT:

James Matheus, Chairman
Marla Sam, Vice Chair via Zoom
Lyle Farr, Board Secretary via Zoom
Paula Tomera, Trustee
Mike Chopp, Commissioner Trustee

STAFF PRESENT:

Jason Bleak, Chief Executive Officer
Wayne Allen, Chief Financial Officer
Jessica Ceja, Recording Secretary

GUESTS:

Mike Sheppard

CALL TO ORDER

Chairman Matheus called the October 4, 2023, Regular Session to order at 5:30 p.m.

PUBLIC COMMENT

No public comment.

MOTION TO CONSENT

By motion duly made (Tomera), seconded (Sam), and the Board unanimously passed the Agenda Notice for the October 4, 2023, Regular Session was approved.

Addendum 1

By motion duly made (Tomera), seconded (Sam), and the Board unanimously passed the Board meeting minutes from Regular session September 13, 2023, was approved.

Addendum 2

UNFINISHED BUSINESS

Critical Access Hospital Construction

Mike Sheppard, Project Manager, shared milestones of the construction project. On the reroof project, the areas where there were leaks were not fused properly and have been addressed. The Contractors are working on the roof of the front entrance, fire proofing the new entrance and the duct work in the walls will begin. The masonry project will begin in two weeks and the Stanley doors will be installed soon. The curbs and paving have begun in the parking lot and the finishes will be addressed throughout the month. CTA Architects scheduled a site visit for the week of October 9, 2023 or the week of October 16, 2023.

NEW BUSINESS

Sale of Old Hospital Generator

CEO Bleak shared he has not had a single rural hospital show interest in the old generator. CEO Bleak is going to ask one final time if there is interest. If there is not a positive response, CEO Bleak will move forward with a public auction setting the lowest bid starting at \$15,000.00.

CEO Bleak contacted Grover C. Dils in Caliente, Nevada regarding the generator and was told their generator is about the same age as BMGH's old generator. Per Grover C. Dils, their generator is working fine and they do not want to deal with the conversion process. Pershing General Hospital stated their generator is a bit newer than BMGH. Mount Grant is planning new construction and will not need a generator.

FINANCIALS

Chief Financial Officer Allen addressed the Balance Sheet as of August 2023, which displayed Battle Mountain General Hospital's current and long term assets and liabilities. He continued to explain in detail, BMGH's Income Statement which included the detail against budget.

CFO Allen began with the Total Accounts Receivable, Net of Allowance balance as of August 31, 2023, which displayed a total of \$1,339,159.95 compared to June 30, 2023, which displayed a total of \$1,330,367.17. CFO Allen shared BMGH had good performance for the last two months and the facility started off the new fiscal year in a great way. For the month ending June 30, 2023, Construction in progress totaled \$7,287,550.58 and for the month ending August 31, 2023, the Construction in progress totaled \$7,714,917.91. He stated there was a difference in amounts because the Architects maybe running behind on their billing and that BMGH pays invoices promptly. Chief Financial Officer Allen continued to discuss the Deferred Revenue and that the year-end totaled \$166,461.42. This amount was for covid funding which the facility used appropriately and BMGH was in compliance. Per Allen this mount was released out of liability and will flow into revenues.

The Income Statement Non-Operating revenue totaled \$536,063 which included the deferred revenue of \$166,461.42, the remaining amount of \$369,601.58 is the routine journal entry amount made for ad valorem, tax revenue. The amount shown for Total Patient Revenue is actually gross patient revenue and about \$250,000 higher than previous year. Per Allen the Total Patient Revenue has increased year over year. The Supplies expenses displayed a total of \$123,077 and the budget was \$83,633 due to pharmaceuticals and medical supplies contributed to the overage as well as the overage, year to date.

Other Department Expenses displayed an amount of \$24,801 and the budget displayed \$7,478 due to the financial audit expenses. Total net income as of August 31, 2023, totaled \$414,051. With EMS going under the County for operations, this will improve BMGH's bottom line by \$75,000 - \$100,000 per Chief Financial Officer Allen. For detailed Emergency Medical Services Departmental Income Statement against Budget, please review page 24 in the August 2023 Financials.

The Schedule of Patient Revenue vs. Patient Payments for fiscal year ended June 30, 2023 and fiscal year ending June 30, 2024. This breakdown displayed the gross patient monthly revenue, three month rolling average, patient payments and the patient payment percentage versus monthly revenue average. All favorable, nothing negative per Allen.

By motion duly made (Tomera), seconded (Chopp), and the Board unanimously passed the financial reports for August 2023 as discussed was approved.

Addendum 3

Chief Executive Officer Summary

Chief Executive Officer Bleak presented a summary of hospital activities to the Board of Trustees.

Health Fair Report:

It was another successful County Health Fair that was put on by the hospital district. With the help and support of approximately 30 providers and vendors, BMGH shared important health and wellness information to those that attended. This year, BMGH's laboratory department performed the tests in house rather than sending the requests out to Quest Diagnostics. All lab reports have been completed and sent back to the patients. After the health fair was done here in Battle Mountain, BMGH sent a crew down to Austin on September 26, 2023, to give the Community an opportunity to have the labs run as well. In total, BMGH performed lab tests on 205 patients during the Health Fair.

Old Generator:

To this point, CEO Bleak has not had a single rural hospital show interest in the old generator. CEO Bleak is going to ask one final time if there is interest. If there isn't a positive response, CEO Bleak will move forward with a public auction setting the lowest bid at \$15,000.00.

EMS Transition:

After a couple meetings with Mike Harris to hear updates on progress, Mr. Harris and CEO Bleak are moving closer to a transition date of November 1, 2023. Mr. Harris and CEO Bleak have been very cooperative in efforts and hope to have the transition completed on November 1, 2023. The rental agreement is expected to be on the County Commission Agenda for October 12, 2023.

CEO Education:

During the week of September 25, 2023, CEO Bleak was able to attend the National Rural Health Association (NRHA) RHC and CAH Conference. In this conference, CEO Bleak learned about the specific business that is ran here at BMGH. CEO Bleak learned new strategies that will help BMGH to improve the services and also improve the facility's finances. CEO Bleak learned about the federal healthcare advancements and changes. In his experience, CEO Bleak has found the NRHA education to be the most beneficial to him as a rural CEO.

Athena Thrive Conference:

During the week of October 9, 2023, CEO Bleak will be making a quick trip to Austin, Texas to participate in the Athena Healthcare Annual Conference. CEO Bleak hopes to learn of the future of Athena and to urge them to make needed changes to the hospital side of the EHR.

Billing Audit by ADHC, LLC:

About two months ago, CEO Bleak was contacted by a representative of ADHC about the billing audit service that they perform. They audit all of the payments that BMGH received over the past 18 months to ensure that BMGH was paid appropriately compared to BMGH's contracts. When they find amounts that are incorrect, ADHC will pursue the payer for the contractually correct payment. ADHC will use proprietary software and strategies to find the under payments and to pursue them. The only amount that ADHC will charge is 30% of what ADHC collects. ADHC, LLC is confident that they will find and recover money that BMGH would not have received otherwise.

Financial Audit:

Clifton, Larson, Allen, LLP will be onsite November 1, 2023, to provide the Board with a presentation of Fiscal Year 2022-2023 Financial Audit.

Strategic Planning Session:

The Strategic Planning Session is scheduled for December 8, 2023. CEO Bleak shared he will ask Joan Hall and Blayne Osbourne, NRHP and Gerald Ackerman, UNR, School of Medicine. Trustee Sam would like John Packham to attend. Per CEO Bleak, John Packham is not available on December 8, but planned to provide information that would be beneficial to Battle Mountain General Hospital. Chairman Matheus and Chief Executive Officer Bleak would like to involve the Department Managers during the Strategic Planning Session. The Board would like to hear from the Department Managers regarding BMGH's vision, where BMGH is now and what direction BMGH should be headed. The Board would like the Department Managers to provide their perspective and what BMGH can do going forward.

Addendum 4

PUBLIC COMMENT

No public comment.

ADJOURNMENT

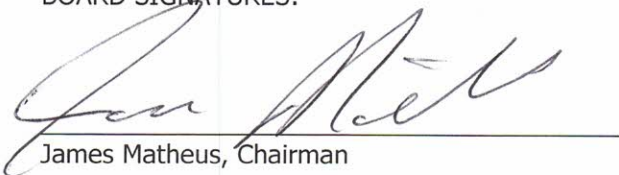
With no further business, Chairman Matheus adjourned the Regular Session at 6:21 p.m.

Respectfully Submitted,

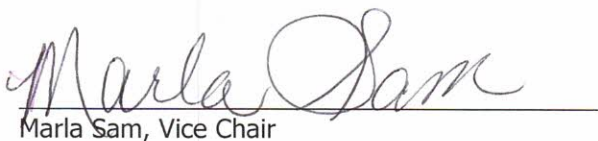


Jessica Ceja, Recording Secretary

BOARD SIGNATURES:




James Matheus, Chairman



Marla Sam, Vice Chair

ABSENT

Lyle Farr, Board Secretary

APPROVED VIA ZOOM 

Paula Tomera, Trustee



Mike Chopp, Commissioner Trustee